



Quick Ordering Guide for the Midwest Electric Print Center

Visit <https://marketplace.mimeo.com/midwestelectriccorp>.

Get all of your Midwest Electric literature quickly and easily with this convenient online service. Just follow the instructions below to get started.

If you are a Midwest Distributor, please contact your local Manufacturing Representative for assistance. If you are a local Manufacturing Representative, please contact Scott Vining for assistance.

For ordering assistance, please contact:

Shari Cooke
901-566-5474
scooke@mimeo.com

Michael Andello
901-312-2616
mandello@mimeo.com

1. Midwest Electric Login

Account Login

Welcome to the Midwest Electric Print Fulfillment Expedited Marketplace.

If this is your first time accessing a Midwest Electric Storefront, select "sign up here" to create an account. Be sure to enter the Access Code listed in your Order Guide

If you have existing credentials, enter your email address/password along with the Access Code.

To start ordering, please visit:

<https://marketplace.mimeo.com/midwestelectriccorp> and following the instructions on the log in screen. The Access Code is

[mwmarketing.](#)

2. Home Page

Welcome to the Midwest Electric Print Fulfillment Marketplace, designed to our latest brochures and data sheets.

Please use the following guidelines for **complimentary** order placement a

1. Purchases are limited to \$250 per-order maximum
2. Dollar amounts shown are for your reference. Payments are covered
3. Please allow for 10 business days for order processing and delivery.
4. Rush orders in as little as one day are available via our Expedited M card payment from the requestor.
5. If you are looking for a specific publication that is not available in the publication number and title to the marketing team at is.marketing@

Be sure to read the instructions on the homepage for details concerning order processing and expedited orders. You will find a list of the available Midwest Electric materials in the left side menu.

3. View Details for Selected Document

Park Equipment RV Park Equipment

MEPP-2016 Midwest 2016 Price Supplement
Revised: October 09, 2016
Pages: 13

Price: \$2.84 each
Quantity: 5
+Add To Cart

MET-016A-Metered Pedestal Sell
Revised: October 04, 2016
Pages: 2

Price: \$0.33 each
Quantity: 1
+Add To Cart

Click on the **Title of the Document** for more information or enter a quantity and click **"Add to Cart"**.

4. Shopping Cart

Midwest Electric Standard | Hi GE, Logout | USD - US Dollar | 2 Items, \$14.53 | Checkout »

Home | My Account | Order Status | Help Center | Your Cart

Your Cart > Ship To > Delivery Options > Payment > Confirm

Item Description	Price	Qty	Total
MEPP-2016 Midwest 2016 Price Supplement	\$2.84 x	5	\$14.20
MET-016A-Metered Pedestal Sell	\$0.33 x	1	\$0.33

Subtotal: **\$14.53**

[Checkout »](#)

Select **Checkout** from the navigation menu on the top of the screen. Adjust the quantity of each item needed and click on the **Checkout** button.

5. Delivery

Midwest Electric Standard | Hi GE, Logout | USD - US Dollar | 2 Items, \$14.53 | Checkout »

Home | My Account | Order Status | Help Center | Your Cart

Your Cart > **Ship To** > Delivery Options > Payment > Confirm

Where would you like us to ship your order?

Select from address book: []

Your Address: GE Demo, Mimeo, 3350 Miac Cv, Memphis, TN 38118, US

Recently Used Addresses: Jane Johnson, Mimeo, 3350 Miac Cv, Memphis, TN 38118, US

*Country: United States

*First Name: Jane

*Last Name: Johnson

Company: Mimeo

*Street: 3350 Miac Cv

Suite/Floor: []

*City: Memphis

*State/Province: Tennessee

*Zip/Postal Code: 38118

[Continue »](#)

Enter a desired **Delivery Location** and click **Continue**.

6. Shipping Options

Midwest Electric Standard | Hi GE, Logout | USD - US Dollar | 2 Items, \$14.53 | Checkout »

My Account | Order Status | Help Center | Your Cart

> **Delivery Options** > Payment > Confirm

Delivery On or Before

Monday	Oct 24	\$2.75
Subtotal		\$14.53
Shipping		\$2.75
Total (before taxes)		\$17.28

[Continue »](#)

If the delivery date shown is acceptable click **Continue**. If you **need your items sooner**, stop here and go to the homepage and select the Expedited Marketplace link.

7. Payment Information

Midwest Electric Standard | Hi GE, Logout | USD - US Dollar | 2 Items, \$14.53 | Checkout »

Home | My Account | Order Status | Help Center | Your Cart

Your Cart > Ship To > Delivery Options > **Payment** > Confirm

Please Select A Payment Type

* Corporate Credit

Corporate Information

* Reason for Request: Please select...

Subtotal: \$14.53

Shipping: \$2.75

Tax: \$1.00

Total: \$18.28

[Continue »](#)

Corporate Credit will be selected by default in the Standard Marketplace. You will be prompted to pay by **Credit Card** in the Expedited Marketplace. In either marketplace select the reason for your request from the drop down before selecting continue.

8. Order Summary and Submission

Midwest Electric Standard | Hi GE, Logout | USD - US Dollar | 2 Items, \$14.53 | Checkout »

Home | My Account | Order Status | Help Center | Your Cart

Your Cart > Ship To > Delivery Options > Payment > Confirm

Delivery: Jane Johnson, Mimeo, 3350 Miac Cv, Memphis, TN 38118, US

Payment: GE Demo, Telephone: (800) 466-4636, Email: rge@mimeo.com

Reason for Request: Customer Meeting

Deliver on or before: Monday, Oct 24, 2016

Signature Required: Yes

[Place Your Order](#)

Review your order and click **Place Your Order**.

9. Need a receipt?

Midwest Electric Standard | Hi GE, Logout | USD - US Dollar | Your cart is empty. | Checkout »

Home | My Account | **Order Status** | Help Center | Your Cart

Search: [] Go

Our Products: All Products, Circuits, Electric Vehicle Charging Stations, RV Park, Equipment RV Park, Equipment, Service Entrance, Spa Panels, Switches and Disconnects

Order Details: Order Number: 00-2004-00263-12527, Placed: October 13, 2016, Total: \$18.88, Status: Submitted, Track Order, Receipt (Download)

Delivery: Jane Johnson, Mimeo

Payment: GE Demo

Click on **Order Status** in the main navigation, then click on an **Order Number** under the Order History List to view the Order Details. Click on the **Download** link under the Receipt header to download a PDF version of your receipt.